

## Instructions to Authors – Virtual Presentation

### AISI 2025

Dear AISI2025 participants,

1. The virtual presentation session for this conference uses Cisco Webex Meeting as the live presentation platform. The link to the virtual presentation session will be provided by Monday (25th August 2025).
2. The presenters are required to include the paper's ID in front of your name as Webex's display name when joining the live session (Example: "ID25 Ali"). This is done to help the session chair to identify the presenter of the respective session. The paper ID can be found in the program book.

(How to change display

name: <https://help.webex.com/en-us/article/nvs03bq/Webex-App-Update-Your-Display-Name>).

3. Presenters are required to upload your slide (in PDF format) and also upload the presentation slide video here: <https://forms.gle/LKx6j2PzcJ5nW1MHA>  
This is done to help the session chair to prepare for any technical issues from the presenter's side.
4. All presenters should be in the online room 15 minutes prior to your respective session.
5. Presenters are given 15 minutes for the presentation and 5 minutes for the Question & Answer session. During the live presentation, the presenter should turn on the webcam. The use of the attached AISI2025 virtual background during Webex live session is highly appreciated. Make sure the presentation can be completed within the allocated time. Chairs will give a reminder when 2 minutes remain.  
**Suggested slide structure:** Background & Motivation; Objectives / Research Questions; Methods / Approach; Key Results & Findings; Discussion / Implications; Conclusion & Future Work.
6. In the event of any network disruption, the back-up video will be played as a replacement for the live presentation. Any issue during the event day, please directly contact the staff in charge via telegram or use our official telegram group (to join: [https://t.me/+\\_j8sY9jM-EBmMzFl](https://t.me/+_j8sY9jM-EBmMzFl))

7. We would like to remind all the presenters about our no-show policy. One of the authors of the paper must do the live presentation. Paper with no-show presenter will not be considered for the award & publication.

Thank you

Best regards